

# December 2007 Training Opportunities

*For training opportunities, you will need to register through your Agency  
Training Contact Person (ATCP)*

Mon	Tues	Wed	Thurs	Fri
3	<b>Short &amp; Long Term Disability/Workers Compensation*</b> 9:00a.m.-12:00p.m. IN Government Center South, Indianapolis Rm 16, SPD Classroom <i>*Restricted enrollment to employees responsible for processing S&amp;LTD/WC</i>	5	6	7
10	11	12 <b>Hoosier START</b> 1:00p.m.-2:00p.m. Plan Overview 2:30p.m.-3:30p.m. Enrollment IN Government Center South, Indianapolis, Rm 16, SPD Classroom	13 <b>Conflict Resolution</b> 9:00a.m.-12:00p.m. IN Government Center South, Indianapolis, Rm 16, SPD Classroom	14
17	18 <b>AAP Monitoring Report**</b> 9:00a.m.-12:00p.m. IN Government Center South, Indianapolis, Rm 16, SPD Classroom <i>**Restricted enrollment to HR personnel</i>	19 <b>Progressive Discipline**</b> 9:00a.m.-12:00p.m. IN Government Center South, Indianapolis Rm 16, SPD Classroom <i>**Restricted enrollment to supervisor/manager and HR personnel</i>	20 <b>Administrative Investigations**</b> 9:00a.m.-12:00p.m. IN Government Center South, Indianapolis Rm 16, SPD Classroom <i>**Restricted enrollment to supervisor/manager and HR personnel</i>	21

24 <b>HOLIDAY</b>	25 <b>HOLIDAY</b>	26	27	28
31				